



HOLY ANGELS SCHOOL

Rajpura-140 401 (PB.) Distt. Patiala, Punjab, India

REGISTRATION FORM FOR NURSERY 2023-2024

(SUBMISSION OF REGISTRATION FORM DOESN'T GUARANTEE ADMISSION)

THE COMPLETE FORM MUST BE PRINTED ON LEGAL SIZE (21.5 CM X 34.5 CM) WHITE PAPER
NO FORM PRINTED ON ANY OTHER SIZE OR COLOUR WILL BE ACCEPTED.

General Information :

Kindly note : No Forms will be available at the school. There are 5 pages in the form.

Complete form must be downloaded & printed. (No Registration Charges)

- The academic year is from March 2023 to March 2024
- Only those children born between 1st April 2018 & 31st March 2019 will be eligible for Nursery Admission for the Academic year 2023-2024. If your child is not within the specified, he/she will **NOT** be considered
- Recent passport size photograph of child (Not more than 1 month old) with the child's Name & date of taking the photograph (as per sample) {white background}
- Filled in Registration Form along with all the relevant documents will be accepted between 11.00 a.m. to 01.30 p.m. from 11th Jan. to 18th Jan. 2023 at the school.
- Incomplete form/those filled with incorrect information/unattested forms or forms without all the required documents, will NOT be considered for admission.
- If the names & surnames given in the registration form do not match with the Birth Certificate of the child, the registration form will not be considered for admission.
- No alteration will be permitted in the registration form once the same has been submitted. Hence you are strongly advised, If you so desire, that the necessary rectification like addition/deletion of the name/surname/parent's names/is done legally from the authorities before submission of the registration form.
- In case it comes to the knowledge of the management at any point that the information furnished is incorrect or wrong that the admission will stand cancelled without having any right to claim any refund of the fees paid.
- **REGISTRATION DOESN'T GUARANTEE ADMISSION.** The admission process will be considered complete only on completion of all formalities of admission & payment of fees within the stipulated time.
- Only one registration form per child will be accepted. In the event of it being discovered that more than one registration form has been submitted for a child, all the forms will stand rejected & the candidate is disqualified.
- There will be a preliminary examination of the form. All forms found incomplete/with documents missing/unattested/with incorrect information will not be accepted.
- The accepted form will thereafter, be subjected to further detailed scrutiny.
- School fee for students who have been granted admission must be deposited in the school office, between January 28th, 2023 to February 10th, 2023 from 10.00 a.m. to 02.00 p.m.
- Preference will be given to the Siblings, Wards of Alumni, Management, Wards of staff & Christians. Conditions apply.
- **Kindly note -Preference does not guarantee admission.**
- **FAILURE TO COMPLETE THE ADMISSION FORMALITIES** (Including payment of Fees) by Feb. 10th, 2023 shall result in forfeiture of the seat & it will be offered to the next individual from the waiting list. No extension of time for completing admission formalities will be given.
- Please note, Parents are required to prepare a consolidated **DEMAND DRAFT / PAY ORDER** in favour of "Holy Angels School, Rajpura".
- Kindly mention the name of the child, Father/Mother/Legal Guardian name & mobile number on the reverse side of the Demand Draft/Pay Order.
- **KINDLY BRING ALONG THE ORIGINAL DOCUMENTS FOR VERIFICATION PURPOSE. THE SAME WILL BE RETURNED IMMEDIATELY.**



- Note :
1. All forms submitted with the accompanying documents and photographs shall become the property of school and will not be returned.
 2. Contact Numbers/E-mail Id's given must be permanent, valid and working. In the eventuality of your given numbers / e-mail address become inaccessible or dysfunctional, the school will not be held responsible for the consequences.
 3. Please ensure that the acknowledgment slip given to you is retained and produced when ever you come to the school regarding all future dealings pertaining to admissions.

The school is not responsible for providing transport facility. There are, however, few private contractors plying buses, under contract with the school. The buses are being run on pre-designated routes. Parents will be responsible for arranging transportation for their child if no seat is available on the buses or the child stays outside the already designated routes.

Please Note : Fee structure for the year 2022-23 is available on the school website : holyangelsschool.in Fees may be increased for the year 2023-24 and like wise for the subsequent years the fees may be increased vis-a-vis the fees prevalent in the immediate preceding year. Parents are requested to check the current fee structure and apply only after they are satisfied that they can meet the fees.

Please Note : Holy Angels School is a private, unaided institution that receives no grant from the Govt. & therefore it is imperative that the full fees be paid from time to time, as per schedule. No request for fee concessions or waiver of fees will be considered. The school doesn't accept any donations/capitation fees for admissions.

I hereby certify that I have carefully read all the instructions and agree to abide by them.

Signature of Father

Signature of Mother

Signature of Legal Guardian (if any)

PLEASE NOTE : PARENTS SHOULD COME WITH A TIME SPAN OF ONE HOUR FOR FORMALITIES.

REGISTRATION FORM

REGISTRATION FORM FOR NURSERY 2023-2024

(Submission of Registration Form doesn't guarantee admission)

THE COMPLETE FORM MUST BE PRINTED ON LEGAL SIZE (21.5 CM X 34.5 CM) WHITE PAPER

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HOLY ANGELS SCHOOL

Rajpura-140 401 (PB.)

Distt. Patiala, Punjab, India

S.No.

POSTCARD SIZE
(RECENT photo of the Parents & Siblings,
(White Background)
not taken more than a month ago)

Note: Please complete this entire form in BLOCK CAPITALS

Form No.

Applicant's Details (Child & Parents' name should be according to Birth Certificate)

First Name					
Middle Name					
Surname					
Gender	M <input type="checkbox"/>	F <input type="checkbox"/>	Date of Birth :	<input type="text"/>	<input type="text"/>
Category	General <input type="checkbox"/>	SC <input type="checkbox"/>	ST <input type="checkbox"/>	OBC <input type="checkbox"/>	
Nationality	Blood Group				
Religion					
Class applied for					
Home Address					
Phone(s)					
Height (Cms)					Weight (Kg)

Affix a recent colour photo of the applicant here {white background}

Firmly affix a recent photograph of the child seeking admission (not taken more than a month ago) with gum/adhesive (not to be pinned or stapled) which clearly indicates the name of the child along, Date Of Taking The Photograph

Details of previous schooling

School	City	Class	Year	Telephone	E-mail

For Office Use Only

Admission No.

Class

Date of Joining

Section

PARENTS' DETAILS

Mother's First Name	Father's First Name
Middle Name	Middle Name
Surname	Surname
Educational Qualification	Educational Qualification
Occupation/Designation	Occupation/Designation
Organisation	Organisation
Monthly Income	Monthly Income
Phone(s)	Phone(s)
Fax	Mobile
e-mail	e-mail

If single parent, Please specify

FAMILY INFORMATION

STUDENT LIVES WITH	Both Parents <input type="checkbox"/>	Mother <input type="checkbox"/>	Father <input type="checkbox"/>	Other <input type="checkbox"/>
LEGAL CUSTODY	Both Parents <input type="checkbox"/>	Mother <input type="checkbox"/>	Father <input type="checkbox"/>	Other <input type="checkbox"/>
Correspondence to :- (Check if appropriate)	Both Parents <input type="checkbox"/>	Mother <input type="checkbox"/>	Father <input type="checkbox"/>	Other <input type="checkbox"/>
	Father Deceased <input type="checkbox"/>	Parents Divorced <input type="checkbox"/>	Father Re-Married <input type="checkbox"/>	
	Mother Deceased <input type="checkbox"/>	Parents Divorced <input type="checkbox"/>	Mother Re-Married <input type="checkbox"/>	
	Parents living outside India <input type="checkbox"/>		Parents not living in Rajpura <input type="checkbox"/>	
	One Parent not living in Rajpura <input type="checkbox"/>	Father <input type="checkbox"/>	Mother <input type="checkbox"/>	

In case the parents are separated or divorced, Please provide the supporting documents & Indicate the arrangements between parents regarding visitation rights.

Signature of Father

Signature of Mother

Signature of Legal Guardian (if any)

SIBLING(S), IF ANY, DETAILS

Name

Age

School

Class

Are the child's parents Ex-students of Holy Angels School?

Father Yes No

Mother Yes No

a) If yes, year of passing ICSE

b) Years studied in Holy Angels School year to

c) Class to Class

GUARDIAN(S), IF ANY, DETAILS

First Name	Address
Middle Name	Phone
Surname	Relation with child

IN CASE OF AN EMERGENCY

Please indicate allergies, history of asthma, epilepsy or other major illness, if any.

EMERGENCY CONTACTS

Name	Name
Phone	Phone
Relation	Relation

Name & Ph. No. of Family Doctor :

Emergency contact (other than parent) Name	Ph.No.	Relation
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Note : In case the school authorities are unable to contact you or the designated emergency contacts, your child will be administered medical aid to the best of our ability.

HOLY ANGELS SCHOOL, RAJPURA
REGISTRATION FORM FOR NURSERY 2023-2024
(Submission of Registration Form doesn't guarantee admission)

IMPORTANT DOCUMENTS TO BE ATTACHED TO THE REGISTRATION FORM

1. One family and two passport size photographs of the applicant. (White background)
2. Attested photocopy of birth certificate.
3. Attested photocopy of Passport, Visa and Resident Permit in case of foreign national.
4. Attested photocopy of Residence/Identification proof (One for each parent) Voter ID Card/Ration Card/ Passport (Valid) / Driving License (Valid) or any other Govt. Residence/Identification proof.
5. Alumni - School leaving certificate/Class 10th/Pass certificate
6. Sibling in school - Copy of Birth Certificate of sibling with parents' name clearly indicated. No dues certificate from the school for the sibling currently studying in the school.
7. Any other documents (photocopies) related to the child's accomplishments in the field of academics, sports and / or co-curricular activities.
8. Baptism Certificate (For Christian Students only*)

Note : Attestation by a Gazetted Officer or by a First Class Magistrate (The Attestation must not be more than 6 months old)

DECLARATION

- a) I/We have read & understood the terms & conditions of the Admission process.
- b) I/We understand and agree that the registration of my child does not guarantee admission to the school.
- c) I/We agree to abide by the School's Rules in all respects and accept that these rules may be changed from time to time without notice.
- d) I/We understand that any discrepancies/contradiction in this form will result in rejection and re-submission of this form.
- e) I/We consent to our child being administered first aid and/or call on medical advice in case of an emergency as deemed fit by the school.
- f) I/We declare that the above information provided by us is correct.
- g) I/We accept the process of admission undertaken by school.
- h) I/We abide by the decision taken by the school/mangement. No claim in this regard will be entertained at the later stage for any mistake made by me or us.
- i) I/We also accept in any eventuality if we are unable to pay our child's fee, we will withdraw him/her from the school and will not seek a concession.

Father's Name _____

Mother's Name _____

Guardian's Name _____

Father's Phone No. _____ Email _____

Mother's Phone No. _____ Email _____

Guardian's Phone No. _____ Email _____

Signature of Father

Signature of Mother

Signature of Legal Guardian (if any)

Date:



HOLY ANGELS SCHOOL, RAJPURA

Office Copy

(Submission of Registration Form doesn't guarantee admission)

FOR OFFICE USE ONLY

Date of submission.....

Please fill in and do not detach

Name of the child : _____

Date of Birth :

Religion : _____ Nationality _____

Father's Name : _____

Mother's Name : _____

Guardian's Name : _____

Address : _____

Father's Phone No. : _____ Email _____

Mother's Phone No. : _____ Email _____

Guardian's Phone No. _____ Email _____

Contact No./Email ID given must be permanent, valid & working in the eventuality the school is unable to reach you at the numbers given, the school will not be held responsible for the consequences.

Signature of Father

Signature of Mother

Signature of Legal Guardian (if any)



HOLY ANGELS SCHOOL, RAJPURA

Parent's Copy

(Submission of Registration Form doesn't guarantee admission)

FOR OFFICE USE ONLY

Date of submission.....

Please fill in and do not detach

Name of the child : _____

Date of Birth :

Religion : _____ Nationality _____

Father's Name : _____

Mother's Name : _____

Guardian's Name : _____

Address : _____

Father's Phone No. : _____ Email _____

Mother's Phone No. : _____ Email _____

Guardian's Phone No. _____ Email _____

Contact No./Email ID given must be permanent, valid & working in the eventuality the school is unable to reach you at the numbers given, the school will not be held responsible for the consequences.

Signature of Father

Signature of Mother

Signature of Legal Guardian (if any)